**This Enrolment Contract is subject to the *Private Career Colleges Act, 2005* and the Regulations made under the Act**.

1. **INSTRUCTOR PILOT’S LICENCE SCOPE.** A licensed instructor rated pilot may instruct students who want to obtain their pilots licence and additional pilot licence ratings. Class 4 instructors will provide this training under the direct supervision of a Class 1 or 2 instructor. It is also be an intermediate step to pursuing an Airline Transport Pilot licence.
2. **No Guarantee. Employment in the Aviation Industry is subject to market forces. Therefore, Global Flight Training Systems cannot guarantee employment nor the successful passing of Transport Canada Civil Aviation exams and / or flight tests for any student who successfully completes a Instructor Rated Licence programme offered by Global Flight Training Systems.**
3. **CREDENTIALS.** Transport Canada Civil Aviation is the sole authority for issuing an Instructor Rating Pilot Licence - Aeroplane. A Pilot Training Record and Pilot Flight Log are a pilot’s personal documents and are retained by the student after entries are made. Global Flight Training Solutions will maintain records of your training; but these are not considered credentials.
4. **TRANSPORT CANADA PREREQUISITES REQUIREMENTS TO COMMENCE CLASS 4 INSTRUCTOR PILOT LICENCE TRAINING:** Before commencing flight training for the Class 4 Instructor Rating – Aeroplane, an applicant:

(i) Shall hold a Commercial or Airline transport licence - Aeroplane and have completed

(ii) A minimum of 200 hours total time including 20 hours Instrument time, of which a minimum of 10 hours shall be Instrument Flight time or having taken an Instrument Rating course.

1. See Canadian Aviation Regulations Standard 421.62 Division XVII – Flight Instructor Rating Licence Aeroplanes for detailed requirements. https://tc.canada.ca/en/corporate-services/acts-regulations/list-regulations/canadian-aviation-regulations-sor-96-433/standards/standard-421-flight-crew-permits-licences-ratings-canadian-aviation-regulations-cars  .
2. Transport Canada also provides a Study and Reference Guide for the Written Exam, see https://tc.canada.ca/sites/default/files/202012/study\_and\_reference\_guide\_\_\_flight\_instructor\_rating\_\_\_aeroplane.pdf and the Flight Test, and see the flight test guide from Transport Canada - https://tc.canada.ca/en/aviation/publications/flight-test-guide-flight-instructor-rating-aeroplane-helicopter-aerobatic-tp-5537
3. **WHAT DOES GLOBAL FLIGHT TRAINING SOLUTIONS PROVIDE?** Global Flight Training Solutions provides training to develop a student’s knowledge and flying skills so that they are in a position to successfully challenge the Transport Canada Flight Instructor Written Exam and Flight Test. The student will be able to meet all the standards outlined in the *Flight Test Standard - Flight Instructor Rating - Aeroplanes, Helicopters, Aerobatic* (TP5537).
4. Global Flight Training Solutions is authorized to provide this training by Transport Canada – Civil Aviation, and Instructor Rating Training is approved as a vocational program under the *Private Career Colleges Act, 2005.*
5. Global Flight Training Solutions provides a structured course of knowledge based and practical flying instruction and ground school designed to meet the requirements stated in the Canadian Aviation Regulations for a Flight Instructor and be able to meet all the standards outlined in the *Flight Test Standard - Flight Instructor Rating - Aeroplanes, Helicopters, Aerobatic* (TP5537).
6. The hours and consequently the cost may vary depending on the applicants’ level of knowledge and skill.
7. **GROUND SCHOOL** An applicant shall have completed a minimum of 25 hours of Instructor Rating Ground School as per Canadian Aviation Regulations (CARs) 421.69.2 and has successful passed the course.
8. **GROUND SCHOOL** will be based on an online course provided by one of the following companies:
	1. Pilotraining.ca https://www.pilottraining.ca/index.php . Course description at https://www.pilottraining.ca/index.php?dispatch=products.view&product\_id=249 **,** or
	2. or Canadian Flight Trainershttps://www.myflighttraining.ca/ **.** Course description at https://www.myflighttraining.ca/courses/commercial-pilot-ground-school, or
	3. Level Flight.ca https://levelflight.ca/ . Course description at https://levelflight.ca/products/commercial-pilot-ground-school
9. Flight Instructors will supplement this ground school through fee based in person instruction as requested by the student or groups of students.
10. **FLIGHT TRAINING** will include ground briefings, dual (with an instructor) flying and solo (student as pilot in command) flying. Solo flying solidifies training through experience. All instructors hold the requisite qualifications established by Transport Canada.
11. **FEEDBACK** Students will be provided with performance feedback at intervals during their flight training. The online ground school training uses progress check tests and on successful completion of these tests provides a recommendation for the student to challenge the Flight Instructor written and flight exam.
12. **MULTI ENGINE AND IFR RATINGS** Acquiring a Multi-Engine Rating and Instrument Flight Rating are highly recommended before attempting the Flight Instructor Rating. Training for these ratings are offered by Global Flight Training Systems and approved by Transport Canada; but are not subject to the Private Career College Act 2005.
13. **FEES.** Global Flight Training provides training using a pay as you go approach. This allows students to manage their training pace and expenses and lessens the risk of having paid for training that they have not, or will not complete. The rates or fees for the components of this approach are attached as a Charge Rates and Payment of Fees Schedule and form part of this contract. Global Flight Training Solutions reserves the right to apply a fuel surcharge should the cost of fuel increase above the cost of fuel at the time of contract signing. The hours and consequently the cost may vary depending on the applicants’ level of knowledge and skill.
14. Fees are paid on enrollment by the student to an independent third party for the ground school online training modules as well as personal equipment. Instructor fees (ground school and ground briefings associated with flight) and airplane flight fees are payable immediately after services are rendered. Failure to pay fees when due will result in cessation of training.
15. **INSURANCE** Global Flight Training Solutions carries liability insurance. However, this insurance includes a deductible of $10,000 payable by the Pilot in Command. This deductible would be payable by the student when he/she/they fly solo whether to build hours or when on a recreational flight. This deductible can be significantly reduced when the student carries additional insurance that when in force reduces the deductible significantly. If the student is a member of the Canadian Owners and Pilot Association (COPA) they can access this insurance through Magnes Aviation https://magnesgroup.com/copa-vip-bronze/ . It is highly recommended that the student acquires this insurance coverage.
16. The average student can expect to spend between $13,000.00 and $20,000 plus applicable taxes to achieve the Flight Instructor Rating.
17. **POLICIES.** Global Flight Training Solutions policies are attached to and form part of this contract.
18. **Acknowledgement of Policies and Certification Thereof.** I, Click or tap here to enter text., acknowledge that I have received a copy of:
	1. The Statement of Students’ Rights and Responsibilities issued by the Superintendent of Private Career Colleges,
	2. Charge Rates and Payment of Fees Schedule,
	3. Global Flight Training Solutions’ Fee Refund Policy,
	4. The Consent to Use Personal Information Policy,
	5. The Global Flight Training Solutions’ Student Complaint Procedure,
	6. Global Flight Training Solutions’ Policy Relating to Failure from Training and Expulsion of Students
	7. The Global Flight Training Solutions’ Sexual Violence Policy.

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_

1. **ADMISSION** **REQUIREMENTS**
	1. Be at least 18 years of age.
	2. Hold or is in the process of attaining a Category 1 Medical Certificate valid for a Commercial Pilot Licence-Aeroplane. A refusal of a Category 1 Medical by Transport Canada is solely the responsibility of the student and not GFTS. The student will not be entitled to any financial reimbursement by GFTS if the student does not obtain or loses their Category 1 Medical at any stage of their course.
	3. Hold a valid Commercial Pilot Licence. Note Global Flight Training Systems provides instruction towards a Commercial Pilot Licence approved by Transport Canada and Private Career Colleges in Ontario.
	4. Be proficient in the English language: comprehension, writing and speaking.
	5. Have received a diploma from a school in Ontario that is a secondary school within the meaning of the *Education Act* or an equivalent diploma, or successfully complete a qualifying test that has been approved by the Superintendent of Private Career Colleges.
2. **STUDENT PERSONAL** **INFORMATION**
	1. Name of Student: Click or tap here to enter text.
	2. Name of Programme: ***Flight Instructor Class 4 Rating – Aeroplane Training***
	3. Commencing on (It is preferable to complete this training within 12 to 18 months.): Click or tap here to enter text.
	4. Credential Sought **After Certification of Competency** **by Transport Canada**: **Flight Instructor Class 4 Rating**
	5. Mailing Address: Click or tap here to enter text.
	6. City: Click or tap here to enter text.
	7. Province / State: Click or tap here to enter text.
	8. Postal / Zip Code: Click or tap here to enter text.
	9. Phone: Click or tap here to enter text.
	10. Alternate Phone: Click or tap here to enter text.
	11. Permanent Address: Click or tap here to enter text.
	12. City: Click or tap here to enter text.
	13. Province / State: Click or tap here to enter text.
	14. Postal / Zip Code: Click or tap here to enter text.
	15. Country: Click or tap here to enter text.
	16. Phone: Click or tap here to enter text.
	17. Email Address: Click or tap here to enter text.
	18. International Student: (Yes / No)
	19. Language of Instruction: **English**
	20. Address of Training Location
	21. Address of Additional Training Location
3. **CONTRACT AGREEMENT.** The undersigned student agrees to this contract and undertakes and agrees to pay the Charge Rates and Payment of Fees in accordance with the terms of this Enrolment Flight Instructor Rating Pilot Licence Training.
4. Global Flight Training Systems reserves the right to cancel this Enrolment Contract if the undersigned student does not attend classes during the first fourteen days of the programme begins.
5. For information regarding cancellation of this Enrolment Contract and refunds of fees paid, see section 25 to 33 of Ontario Reg. 415/06 made under the Private Career Colleges Act, 2005 and Global Flight Training Solutions’ Fee Refund Policy,
6. This contract will be subject to a “cool off” period of 48 hours. As such the contract start date will be three days after the latest indicated date of the contract in the signature block of the parties.
7. This contract will be become invalid after 8 months of students’ inactivity. Student inactivity is defined where the student has not attended any documented courses, training flights or individual training sessions conducted by GFTS instructors. GFTS will send two notices that this contract is approaching cancellation date, 30 days apart, prior to the 8-month date to the address that GFTS has on the student’s file. If two address are on file, both locations shall receive the notification.
8. It is expected that the student will complete the course within an 18-month period and as such this contract will no longer be valid after 18 months from the “latest date” indicated in the signature blocks of this contract. The student and GFTS may enter into another contract if they chose.
9. Due to the extremely volatile price markets of aviation equipment, equipment parts and support services and operation costs such as fuel, oil, insurance, and facility fees, which include nav and landing fees, prices in this contract may see increases of up to 75% of the posted amounts. GFTS takes seriously the impact of such increases may have on the student and will endeavour to balance the associated costs with the impact to the student.
10. GFTS will not be financially responsible for any products purchased directly by the student from any vendor for equipment, support material, documentation, or any other items that the student purchases for this course. The student is expected to review all purchases and obtain advice as to the validity of any such purchases.
11. GFTS will support any purchases through GFTS and will refund any product in accordance with our current refund policy.
12. GFTS would like to highlight that it is our mission to provide all aspects of quality training. However professional standards must be met, as such the recommendation for the Instructor Rating comes from the Chief Flight instructor’s office. If the Chief Flight Instructor determines that additional training is required prior to providing this recommendation, then this direction is to be followed. Financial considerations for this additional time is the responsibility of the student.
13. All monetary consideration reflected by this contract is in Canadian Currency.
14. Normal hours of operation will be from 0800 to 1700 Monday to Saturday. Due to the nature of the training - operations prior to and beyond these hours may be required. Such times will be determined between the student and GFTS. In these cases, the student will be required to present themselves outside normal hours of operation.
15. At this point, GFTS would like to remind the student of the Student Complaint Policy where the students have the ability to address grades and performance issues as it affects their grading and performance reviews.
16. The undersigned student is entitled to a copy of the signed contract immediately after it is signed by both parties.
17. **STUDENTS SIGNATURE:**

I have read the contents of the contract and am aware and am in agreement, with no objections and or concerns.

Signature: Print Name: Date:

1. **CANADIAN AVIATION MAINTENANCE INC. / OPERATING BUSINESS AS; GLOBAL FLIGHT TRAINING SOLUTIONS**

The undersigned has the corporate authority to bind the corporation to the terms and conditions of this contract.

Signature: Print Name: Date:

Title:

1. **Amendment** **Procedure**
	1. Global Flight Training Solutions willfile a copy of any changes to this contract with the Superintendent. No changes to this contract shall take effect prior to approval by the Superintendent
	2. The changes shall be highlighted and submitted to the Superintendent.
	3. Once approved, the Amendment will be inserted into the contract
	4. The Campus Administrator will then enter the revision into the Revision Log.

**Revision Log**

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| --- | --- | --- |
| Date | Summary of Changes | Revision No |
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